

Transaction Cover Sheet

Address: _____

MLS number: _____ **New Construction:** _____

Date of sale: ___ / ___ / ___

Target closing date: ___ / ___ / ___

Buyers (attach any additional)

Name: _____ Contact information: _____

Name: _____ Contact information: _____

Sellers (attach any additional)

Name: _____ Contact information: _____

Name: _____ Contact information: _____

Buyers' attorney

Name: _____ Contact information: _____

Sellers' attorney

Name: _____ Contact information: _____

Listing agent with additional attached, if needed

Name: _____ Contact information: _____

Selling agent with additional attached, if needed

Name: _____ Contact information: _____

Closing officer

Name: _____ Contact information: _____

Transaction Cover Sheet

Lender

Name: _____ Contact information: _____

Title insurance company

Name of company: _____

Contact at the company: _____

Contact information: _____

Appraiser

Name: _____ Contact information: _____

Date of appraisal: ___ / ___ / ___

Home inspector

Name: _____ Contact information: _____

Date of inspection: ___ / ___ / ___

Other Information

Sales Price: _____ Loan Amount: _____

Earnest Money \$: _____ Option Fee \$: _____ Option Period: _____

Type of Financing (check one): CASH CONV FHA VA USDA OTHER

Seller Contribution to Buyer Closing Costs \$: _____

Title Policy paid by (check one): BUYER SELLER

Residential Services Contract \$: _____

Survey (check one): NEW EXISTING with T-47

Mandatory HOA (check one): YES NO